

PQ4R – Preview, Question, Read, Reflect Recite & Review

Subject: _____

Text: _____

Date: _____

1. Preview – answer the following questions before fully reading the text:

What is the topic of the text?

.....

What is the title of the text?

.....

How is the text organised? Take note of headings, subheadings, diagrams etc.

2. Question – before reading the text, jot down questions you have:

.....

3. Read – look for the answers to your questions as you actively read the text. It is important that you re-read any parts that you find confusing or unclear.

4. Reflect – Did you answer all the questions? Do you need to re-read?

5. Recite – write a short summary of what you have read in your own words and say it aloud as you do.

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6. Review – Write down the answers you found to the questions you generated before reading the text:

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LEARN SPARK RECOMMENDED STUDY TOOLS

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Starting Point

Choose the text you will be reading. It could be a **source**, or a **chapter from a novel or text book**.

In the **Preview** section, just get an overview of the text by **skimming** and **scanning** the text.

In the **Question** section, make sure you have ones that will focus your reading. Think about what you know and what you want to know.

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5. **Recite** – write a short summary of what you have read in your own words and say it aloud as you do.

6. **Review** – Write down the answers you found to the questions you generated before reading the text:

TOP TIP: For parts of your text that you find unclear or confusing, generate **additional questions**.

Make sure when reading your chosen text, you read **closely** and **carefully** and **reflect** in order to answer the questions you generated.

Look away from the text and try to **recall** what you read by **reciting** it aloud and writing a **summary in your own words**.

In the **Review** section, make sure you write your answers to the questions you generated. Make sure you **re-read** to find any answers you didn't get.

PURPOSE

This method can be used by students to ensure they are actively reading their subject materials and remaining focused. It allows them to reflect on their own learning and think critically about what they are reading.

QUICK TIP

To really focus and not become overwhelmed, students may wish to focus on answering **three** main questions as a maximum.

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